HOW TO REFILL, CHANGE, USE...
FOUNTAIN PENS

1. Screw the fountain pen open.
2. Insert standard ink cartridge.

POCKET SIZE

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STANDARD SIZE
ROLLERBALL PENS

1. Screw the rollerball pen open.
2. Remove old refill and insert new standard G2 refill. Please make sure to put the spring in front of the refill.

POCKET SIZE

1. Screw the rollerball pen open.
2. Remove old refill and insert standard Euro refill.

STANDARD SIZE
BALLPOINT PENS

1. Screw the ballpoint pen open.
2. Remove the old refill and insert the new one.
3. Screw in mechanism.

POCKET SIZE

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STANDARD SIZE

1. Screw the ballpoint pen open.
2. Remove the old refill and insert the new one.
**PUSH PENCILS**

1a. Remove the push button and the eraser (in case of 0.5, 0.7 and 0.9) of the Special S Push Pencil. Insert new lead.

1b. Remove the push button of the push pencil.

Insert new lead.

2b. Insert new lead.

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**POCKET SIZE**

- Max. three 0.5 leads
- Max. two 0.7 leads
- Max. one 0.9 lead
- Max. one 2.0 lead

**STANDARD SIZE**

- Max. three 0.5 leads
- Max. three 0.7 leads
- Max. three 0.9 leads
- Max. one 2.0 lead

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CLUTCH PENCILS

1 Push the push button of the clutch pencil.
2 Insert new lead.

Do NOT remove the push button, product will be unusable.

1 Push the push button of the clutch pencil.
2 Insert new lead.
3 To sharpen the lead, please remove it, screw out the push button and use its inside as sharpener.

SPORT SIZE

SKETCH UP
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MULTIFUNCTION PENS

1. Screw the multifunction pen open.
2. Remove the old refill/lead and insert new refill/lead.

one 0.7 lead

D1 refill
1 Unscrew the cap.

2 Insert new lead.

Max. two 0.7 leads
Screw the fountain pen open.

Insert the Kaweco Standard Converter.

Turn upper part of converter counterclockwise until new inner stick is down. Dip the entire nib and feed into the ink. Turn the upper part of the converter clockwise to fill while holding the lower part, keep the nib submerged.

To clean the nib, please use a soft paper towel.

To keep the front piece of a transparent fountain pen clean, we recommend to fill the Standard Converter separately. Dip the front of the Standard Converter into the ink. Pull the upper part of the Converter upwards. Keep the front submerged while slowly filling the Converter with ink. Insert the Standard Converter into the transparent fountain pen.
MINI CONVERTER FOR KAWECO SPORT

1 Screw the fountain pen open.

2 Insert the Kaweco Mini Converter.

3a Dip the entire nib and feed into the ink. Pull the knurled end of the Mini Converter. To fill while holding the lower part, keep the nib submerged.

To clean the nib, please wipe with a soft paper towel.

3b To keep the front piece of a transparent fountain pen clean, we recommend to fill the Mini Converter separately. Dip the front of the Mini Converter into the ink. Pull the knurled end upwards. Keep the front submerged while slowly filling the Converter with ink. Insert the Mini Converter into the transparent fountain pen.
**SQUEEZE CONVERTER FOR LILIPUT**

1. Screw the fountain pen open.
2. Insert the Kaweco Squeeze Converter.
3a. Dip the entire nib and feed into the ink. Squeeze the Converter and release again while keeping the nib submerged. Repeat three to four times. Please wait a few seconds in between the squeezes and after you are finished.

   To clean the nib, please use a soft paper towel.

3b. To keep the front piece of a transparent fountain pen clean, we recommend to fill the Squeeze Converter separately. Dip the front of the Squeeze Converter into the ink. Squeeze 3 to 4 times to fill the Converter with ink while keeping the front submerged. Insert the Squeeze Converter into the transparent fountain pen.

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